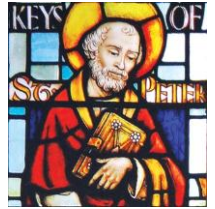




St Peter's Catholic Primary School
Lichfield Road Bloxwich Walsall WS3 3LY
Tel: (01922) 710872
Email: postbox@st-peters.walsall.sch.uk
Website: www.st-peters.walsall.sch.uk
Head Teacher: Mrs K Hinton
Deputy Head Teacher: Miss M Crowley



Job Description. Cleaner.

Grade: SCP 4

Hours: Casual – As and when required - term time only.

Responsible to: Head Teacher.

Key purpose:

To work under the control and direction of the School Business Manager, assisting with the preparation, cooking serving and general kitchen cleaning.

Key Tasks

- Ability to undertake the physically demanding duties of general cleaning.
- Prepared to work mornings and evenings as required and at all other times in case of emergency.
- Required to use supplied chemicals in a safe manner using appropriate PPE provided.
- Completion of a DBS (Disclosure and Barring Service) check to ensure the safeguarding and promotion of welfare of children, young people, and adults.
- Hours worked – Your timesheet will need to be submitted online via One Source, the councils internal payroll system.

All posts at the school are subject to a 6-month probationary period. Confirmation of the position is subject to satisfactory completion of this period.

Issue Date: 12.01.2026

1. Main purpose of the job role:

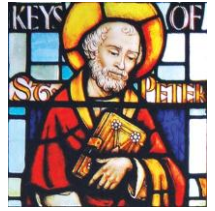
- To clean schools to a high standard.

2. Role specific duties and accountabilities:

- A physically demanding role entailing the cleaning of premises (including toilets, classrooms, offices etc.) furnishings and equipment to include vacuuming, deep cleaning, sweeping, washing, polishing, dusting, and the emptying of litter bins to ensure that recognised standards are maintained.
- Operation of powered equipment (e.g. floor buffing/scrubbing machines) as/when required.



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- Cleaning of all accessible floors, internal windows, walls, partitions, ceilings, fixtures, and fittings as directed by the line manager.
- The collection of rubbish and debris and the replenishing of materials in the toilets required to maintain the necessary standard of hygiene.
- Responsible and economical use of approved cleaning items and materials.

2. Role specific duties and accountabilities:

- A physically demanding role entailing the cleaning of premises (including toilets, classrooms, offices, etc.), furnishings and equipment to include vacuuming, deep cleaning, sweeping, washing, polishing, dusting, and the emptying of litter bins to ensure that recognised standards are maintained.
- Operation of powered equipment (e.g. floor buffing/scrubbing machines) as/when required.
- Cleaning of all accessible floors, internal windows, walls, partitions, ceilings, fixtures, and fittings as directed by the Team Leader, Site Supervisor, Employee and Customer liaison officer / Regional co-ordinator.
- The collection of rubbish and debris and the replenishing of materials in the toilet and amenity blocks required to maintain the necessary standard of hygiene.
- Responsible and economical use of approved cleaning items and materials.
- Safe and correct storage, maintenance and use of cleaning materials, chemicals, and equipment. (e.g. washing pads, dusters, mops, and floor cloths issued.) and aware of COSHH (safety sheets) implications.
- Reporting of any items of concern to the line manager.
- To attend training courses as considered necessary by the management team.
- Any other duties deemed appropriate by the line manager.

3. School duties and accountabilities:

- The post holder will comply with and promote the School's Health and Safety at Work policies and ensure they follow the guidelines within his/her areas of responsibility.
- This job description sets out a summary of the duties and accountabilities of the role. It is not intended to be exhaustive.